

WEST END ASSOCIATES, INC.

2231 Walbert Ave. Allentown, Pa. 18104
Phone: 610-435-9669 Fax: 610-432-5576
Website: www.westendassociates.com



APPLICATION FOR COLLEGE RENTAL INSTRUCTIONS

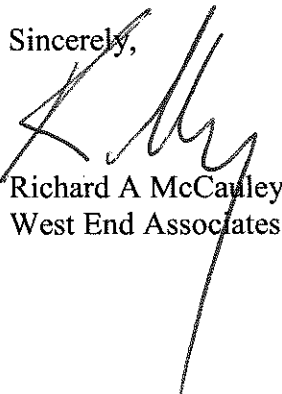
Thank you for your interest in renting one of our houses. We are currently accepting applications for the school year 2012-2013. There is a limited number of houses available and a wait list is currently in place. You will need to submit your applications to our office ASAP.

1. Complete Application: student is applicant
parent or legal guardian is co-applicant
2. PLEASE SIGN APPLICATION!! (Co-signer must sign application)
3. Submit completed application with \$25.00 application fee per student. Payable to West End Associates. Please indicate the other applicants who will be living in the house with you on the application.
4. Application is only on wait list once the above instructions are completed and they are received on a first come first serve basis.

However each student must fill out their own application.

If you have any questions, please contact the office.

Sincerely,



Richard A McCauley
West End Associates

STUDENT HOUSING APPLICATION FOR RENT

This form recommended and approved for, but not restricted to use by members of the Pennsylvania Association of REALTORS ®

SECTION 1. RENTAL PROPERTY

Property Address:

Choice 1 _____

Choice 2 _____

Choice 3 _____

OFFICE USE ONLY:
Date Received: _____
Application Fee: <u>\$25.00</u>
Application Fee paid _____
Start Date _____

SECTION 2. APPLICANTS

APPLICANT (student)

Name _____ Is applicant at least 18 yrs. Old? Yes No S.S No. _____

Home Phone No. _____ Cell Phone No. _____

Present Address _____ Dates of Occupancy _____

Contact In Case of Emergency _____ Telephone No. _____

CO-APPLICANT (co-signer)

Name _____ Is applicant at least 18 yrs. Old? Yes No S.S No. _____

Home Phone No. _____ Cell Phone No. _____

Present Address _____ Dates of Occupancy _____

Landlord Name, Address & Phone _____

Previous Address _____ Dates of Occupancy _____

Landlord Name, Address & Phone _____

Total Number of Occupants _____ Pets Yes No Type _____

SECTION 3. EMPLOYMENT

APPLICANT

Employer _____ Address _____

Employment Dates _____ Supervisor's Name _____

Salary _____ Full Time Part Time Unemployed Retired

Previous Employer _____ Address _____

Dates of Employment _____

CO APPLICANT

Employer _____ Address _____

Employment Dates _____ Supervisor's Name _____

Salary _____ Full Time Part Time Unemployed Retired

Previous Employer _____ Address _____

Dates of Employment _____

SECTION 4. OTHER INCOME

Alimony, child support, or separate maintenance income need not be revealed if you do not wish to have it considered as a basis for paying this obligation.

Applicant/Co-Applicant	Source	Monthly Amount

SECTION 5. EMAILS

Applicant _____

Co- Applicant _____

Applicant/Co-signer Initials

Applicant Co-Applicant

Yes No

Yes No

Yes No

Yes No

Yes No

Yes No

1. Do you have any outstanding judgments?
2. Have you in the last 7 years declared bankruptcy, suffered foreclosure, had an account assigned for collection action or had any legal action affecting ability to finance?
3. Have you been more than 7 days late in making your rental/mortgage payments in the last 3 years?

If yes, explain _____

SECTION 6. (Read carefully and sign below)

The undersigned Applications acknowledge that the above information is true and correct and hereby authorize West End Associates Agent for Landlord/Owner Agent for Tenant/Applicant to obtain credit report to verify the information contained here and to report the information obtained from it to Landlord. Applicants acknowledge that if they present false information, Landlord may reject this applicant and keep the deposit money.

This is a preliminary application and does not obligate the Landlord of the Landlord's Agent to execute a lease or deliver possession of the proposed premises. The application fee shall be refunded to the applicant only under the following conditions: None

Pursuant to State and Federal laws, it is an unlawful discriminatory practice for a person to discriminate against a prospective occupant or user in the terms or conditions of leasing any housing accommodation or commercial

property or to elicit information, make or keep any record or use a form of application containing questions regarding race, color, religious creed, ancestry, sex, national origin, handicap or disability, or familial status (children under 18).

It is also unlawful to refuse to lease housing accommodations or commercial property to a person due to the use of a guide animal because of the blindness or deafness of the user, or use of a support animal because of a physical handicap of the user or because a person is a handler or trainer of support or guide animals.

It is also an unlawful discriminatory practice to evict or attempt to evict an occupant of a house accommodation before the end of the term of the lease because of the pregnancy or birth of a child.

I HAVE READ AND AGREE TO THE PROVISIONS AS STATED.

Applicant (student)

Date

Co-Applicant (student)

Date